

**THE CHINESE UNIVERSITY OF HONG KONG**  
**Graduate School**

**Application Form for Change of Expected Graduation Date**

**Note to Applicants**

1. Research Postgraduate (RPg) students are NOT required to complete this form if they have already indicated their intention to extend expected graduation date on form TAS-1 or TAS-3. If you wish to declare thesis submission or to defer thesis submission beyond normative study end date, please complete form TAS-1 or TAS-3 respectively.
2. Graduate School will inform students of the result via student's @link accounts.

Please ✓ the appropriate boxes below.

**I. PERSONAL PARTICULARS**

Name (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Student ID No. \_\_\_\_\_ Admission Date \_\_\_\_\_

Programme of Study \_\_\_\_\_ (e.g. MA in Music/Ph.D. in Music)

Mode of Study  Full-time  Part-time

**II. DETAILS OF APPLICATION**

**Period to be extended:**

TPg:  One teaching term up to: \_\_\_\_\_ (e.g., 2019-20, Term 2)

One academic year up to: \_\_\_\_\_ (e.g., 2020-21)

RPg:  Extended to \_\_\_\_\_ (e.g., 31/7/2020)

**If you are a research postgraduate or a taught doctoral student, please also complete the following part:**

1. Have you declared to submit your thesis?

Yes → My proposed thesis submission date is \_\_\_\_\_. (Please also answer Q2.)

No → No need to answer Q2.

2. Have you submitted your first draft of thesis to the Graduate School?

No  Yes, thesis submitted on \_\_\_\_\_ (dd/mm/yy)

**Reasons (please attach supporting document, if any):**

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Personal Information Collection Statement:**

1. The personal data provided on this form will be used by the Graduate School for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided on this form may be transferred to other departments/administrative units within CUHK for consideration and granting approval, where applicable. Your information will not be used for other purpose or be transferred to a third party without our prior consent.
3. For correction of or access to the personal data after submission of this form, please contact the Graduate School by sending a request at <https://www.gradsch.cuhk.edu.hk/help/>.

**III. APPROVAL**

**Programme Director/Thesis Supervisor\***  Recommended  Not Recommended

Comments \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*\* delete as appropriate*

**Division Head**  Approved  Not Approved

Comments \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Graduate School use:**

- Details correct  Application accepted  Application not accepted
- Checked by \_\_\_\_\_ Update on: \_\_\_\_\_